



# MINUTES OF MONTHLY EXECUTIVE COMMITTEE MEETING

Meeting No.: 2025-27/06

**Venue: Rolls Royce Hall**

**AeSI Building Suranjandas Road Bangalore-560075**

**Date: 09<sup>th</sup> May 2026 Saturday**

**Time: 11:00 pm to 1:30 pm**

## MEMBERS PRESENT

SLNo:		SL No:	Name
1.	Shri C U Hari - President	2.	Shri Arunagiri R - Patron
3.	Shri. P Swaminathan- Secretary	4.	Ms Anbuselvi -Addl Jt Secretary
5.	Dr Saji D - Treasurer	6.	Shri TVR Premnath- Member
7.	Shri Arunachalam – Member	8.	Dr M Vijayakumar -Member

**Meeting started with a welcome address by Shri C U Hari, President, MITAA-BC**

SI No	Points Discussed
1.	<p>The following is the agenda for the meeting: The next MITAA BC EC meeting is scheduled as per the details below Date :08<sup>th</sup> May 2026 Day: Friday Time: 5:00pm to 6:30pm Venue: AeSI Conference Room The following is the agenda for the meeting:</p> <ol style="list-style-type: none"><li>1. Review of Minutes of Meeting held on 10<sup>th</sup> April 2026</li><li>2. MITAA BC Registration status – Renewal process</li><li>3. Website - Renewal process- approval</li><li>4. New MITAA BC membership status update</li><li>5. Progress on the Seminar on Flight Simulators- Status Update</li><li>6. Any other relevant points</li></ol> <p>All are requested to attend please</p>
2.	<p>Reviewed and approved MOM dated 10<sup>th</sup> April 2026</p>
3.	<p>TVR Premnath membership payment is confirmed Membership payment to be followed up ( 5 new members payment pending) .- 5 Names and phone number to be shared by Dr Saji with Shri Premnath to follow up for membership Premnath – The phone number of Mr CU Hari can be shared for making one time membership payment and follow up for payment by Shri Premnath –No response .Need to follow up by TVR Premnath -- EDC next meeting .49<sup>th</sup> Batch Aero Jayakumar at GE wants to become member mobile number 9880199641 .Premanth to contact him for membership and follow up for membership payment ..</p>

4.	Need to maintain the hard copy records of attendance and MoMs for all the meetings . Action : Shri Saranraj Jt Secretary -EDC for the entire tenure 2025-27
5.	MITAA BC Registration status – Renewal process – Dr Saji to contact Shri Gopal auditor and discuss further action – Necessary support would be provided by Shri Saranraj and Ms Anbuselvi - No update received from the team ..Ms Anbuselvi to talk to the auditor and update ...EDC Next Meeting
6.	Website for MITAA BC needs to be made –proposal to be studied and presented by Shri Dr M Vijayakumar supported by Shri Saranraj . Mr MV Kannan discussed with the service provider for hosting MITAA BC website and obtained a quote for Rs23K with out tax . Approval has been accorded for the expenses towards hosting of website and maintenance of the same for 5 years with effect from May 2026 by Mr MV Kannan. A cheque needs to be given to MVK by Dr Saji . – EDC next meeting
7.	Cheque authorised signatories (Treasurer, Secretary, and President) are to be ratified as per the new letter head as decided in the EC meeting before EDC next meeting -Will be effected in the month of May 2026 by Dr Saji
8.	Any pending activities/open points from previous events – NSAT -2025 accounts to be finalised and income and expenditure status to be presented By Treasurer in the next meeting and remaining cheques to be handed over to current President. The bank account needs to be closed in the IDBI Bank by April 2026 Dr Saji. Will be effected in the month of May 2026 by Dr Saji EDC: Next meeting
9.	One cheque has been given to AeSI for maintenance amount for the period ending 31 <sup>st</sup> Jan 2026 vide Canara Bank cheque <b>no 367201</b> dated 02-02-26 for <b>Rs57,000/-</b> . on 31 <sup>st</sup> Jan 2026 Receipt obtained by Dr Saji – Next proforma invoice for the period 01 <sup>st</sup> Feb 2026 to 31 <sup>st</sup> March 2026 is received . Payment for the same to be made and receipt obtained by Dr Saji- EDC Next meeting
10	A National level seminar on Recent Trends in Flight Simulator Technologies – Opportunities and challenges were discussed. The details are as following Date : 15 <sup>th</sup> May 2026 Venue : HAL Old HMA Confirmation letter from HAL FMD is awaited . Shri TVR Premnath to follow up for the letter -EDC next meeting The core committee Shri C U Hari and Shri P Swaminathan and Shri TVR Premnath met Director HAL (Engg R&D) and CEO HAL Helicopters and appraised the seminar details and their participation in the Advisory Committee and sought support for sponsorship and speakers and delegates in good numbers - Both agreed for the request and for necessary support -- for information <ul style="list-style-type: none"> <li>• The core committee needs to meet all potential sponsors to request for sponsorship and delegates –</li> <li>• Premnath and Swami updated the tentative program based on the confirmation from speakers and sponsors so far.</li> <li>• MICRONEL sponsorship not received and dropped from the banner</li> </ul> Dr Saji , TVR Premnath and Mr CU Hari to meet the contact person at Old HMA for arranging the stage decoration, sound Systems and Display systems and Catering for the entire program -EDC 20 <sup>th</sup> April 2026 . EC was updated with details of progress on the seminar activities. Vendor identified for digital screen and mike and banners needs to install and give a demo on 14 <sup>th</sup> May 2026 by 5 pm

	<p>Payment cheque for Old HMA handed over to HAL FMD and acknowledgement obtained by Shri TVR Premnath and shared for records.</p> <p>Budget for the following is proposed in the EC meeting.</p> <p>Mementos for inaugural function, speakers and lunch and seminar kit and stage decoration.</p> <p>Banner preparation and stage arrangements</p> <p>Need to prioritise the sponsorship collection, delegates enrolment and arrangements needed at Old HMA for the seminar day .</p> <p>Micro action check list reviewed and updated</p> <p>Action by Seminar Organising committee will be reviewed on 12<sup>th</sup> May 2026 in the seminar committee progress review meeting</p>
11.	It has been proposed to conduct 2 seminars per year one in May and another in Dec – EC Members
12.	It has been decided by core seminar committee and EC to open a bank account in SBI ADE for the seminar purpose. The account name is MITAA BC Seminar. The account can be utilised for all the forthcoming seminar purposes along with AeSI . Two members from AeSI (Shri CU Hari Vice Chairman and Shri Suresh babu Treasurer and two members from MITAA BC Shri Swaminathan and Shri TVR Premnath) have been authorised to operate the account with any 2 signatures and a seal. -For information . Seal received from SBI RM the same handed over to the president .
13.	<p>The seed money Rs 50000/(Rupees Fifty Thousand Only) has been paid by Shri C U Hari vide two cheques as follows</p> <p>Rs 30,000 /(Rupees Thirty Thousand) from NSAT seminar account</p> <p>Rs 20,000 /(Rupees Twenty Thousand) from his personal account that needs to be reimbursed from MITAA BC account.</p> <p>The application and other details have been provided to the representative from SBI for opening the account duly following the extant process of SBI – EDC 24<sup>th</sup> Feb 2026</p> <p>The account has been open in a wrong name and the same to be corrected. The RM agreed to correct and inform Mr Hari asap. Login name will appear as per MITAA BC PAN CARD however the name of the account is : MITAA BC SEMINAR “ .The same can be operated.</p>
14.	Need to inform AeSI by letter to issue proforma invoice with AeSI bank account and GST details whoever is requesting for GST receipt for sponsorship or delegate fees by Swami- Email sent –Closed
15.	As it was decided in the last year, the REAP has been closed and the same status quo continues -for information.
16.	<p>Proforma invoice to be prepared and shared for sponsorship</p> <p>1) Company name – AerX Labs India Pvt Ltd</p> <p>(2) company address -611, 1st Main Rd, Sector 6, HSR Layout, Bengaluru, Karnataka 560102</p> <p>(3) company GST no - 29AANCA6406A1ZV</p> <p>(4) contact no - 8302594359</p> <p>(5) contact person details – Rajeev Arora</p> <p>(6) email Id.- Rajeev.arora@aerxlabs.com , <a href="mailto:kmg@aerxlabs.com">kmg@aerxlabs.com</a></p> <p>Shri TVR Premnath to sign and share the proforma invoice as discussed – EDC 16<sup>th</sup> April 2026 -Done closed</p>
17.	Next Meeting is on 12 <sup>th</sup> June 2026
18.	The minutes prepared by P Swaminathan , Secretary

